

BUDGET AND PERFORMANCE PANEL

Budget and Performance Panel – Work Programme

18th September 2024

Joint report of Chief Officers Finance and Governance

PURPOSE OF REPORT

To consider the Panel's Work Programme.

This report is public.

RECOMMENDATIONS

- (1) That the Panel consider and agree what is to be included in the Panel's Work Programme.

1. Introduction

- 1.1 The Panel is responsible for setting its own annual Work Programme within the Terms of Reference, as set out in the Council's Constitution.
- 1.2 Members are requested to consider the Work Programme attached at Appendix A and also consider any additional items the Panel may wish to add within its terms of reference. Also attached at Appendix B are the Terms of Reference of the Panel.

2. Updates

- 2.1 In accordance with the Constitution all Councillors, the Chief Executive and the public have been asked for issues that should be considered for inclusion in the Scrutiny Work Programme. Comments were then obtained on the issues from Senior Leadership Team and following a meeting with the Chair of Overview and Scrutiny Committee, this Panel and the Pre-Decision Scrutiny Champion recommendations were made for consideration. These were submitted to the Overview and Scrutiny Committee meeting on 1st August 2024. The standard items considered by this Panel were listed and noted. These are contained in Appendix A to this report.
- 2.2 At its meeting, held on 14th March 2024, the Panel requested an update regarding the acquisitions of commercial property, in particular the on-going costs to the City Council and yields of commercial property that have been purchased by the City Council (Minute 38 refers). The Panel may wish to add this to its Work Programme.
- 2.3 The Panel is asked to consider its Work Programme in accordance with its Terms of Reference.

3. Training

3.1 The Panel has previously been provided with training on the following:

Treasury Management

The CIPFA Treasury Management Code requires the responsible officer (Chief Officer Resources) to ensure that Members with responsibility for Treasury Management receive adequate training. This especially applies to Councillors responsible for scrutiny in the Council's case, Budget and Performance Panel.

Budget and Project Monitoring (Delivering Our Priorities)

A key role of the Budget and Performance Panel ensuring effective scrutiny of the Council's financial and non-financial performance. Operational and Navigational training on the spreadsheets used to produce the quarterly Delivering Our Priorities (DoP).

Introductory Capital Financing

Scrutiny Training provided by the Centre for Governance and Scrutiny (CfGS) - Teams

3.2 Members may wish to suggest additional training or request areas for closer scrutiny in line with the Panel's Terms of Reference at Appendix B.

RELATIONSHIP TO POLICY FRAMEWORK

There are no direct implications as a result of this report.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

LEGAL IMPLICATIONS

Overview and Scrutiny Procedure Rule 9 (a) advises that the Overview and Scrutiny Committee and Budget and Performance Panel will be responsible for setting their own Annual Work Programme within the Terms of Reference set out in Part 2, Section 5, 9 and 10 of the Constitution.

FINANCIAL IMPLICATIONS

There are no financial implications as a direct result of this report. Any further reports on specific issues contained within the Work Programme will require further consideration of the financial implications.

OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The S151 officer has been consulted and has no comments to make.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments to add.

BACKGROUND PAPERS

None.

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